

## PROGRAM POLICIES FOR RESEARCH DOCTORATES

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## **Art. 1. Sphere of Application**

1. In conformity with current law and the Charter and General Policies and Procedures of the University, these policies and procedures shall govern the institution, activation, admissions process and degree award procedures, duration and other general operating procedures of research doctorate programs instituted by the University of Perugia, either on its own or in partnership or consortium with other Italian and foreign universities, or on the basis of agreements with private or public institutes possessing the requisites of elevated cultural and scientific qualifications and providing suitable human, financial, and instrumental resources.

## **Art. 2. Goals of the Research Doctorate**

1. Research Doctorate Programs, which constitute one of the university's priorities for the purpose of creating opportunities for high level training and research at the European and extra-European level, shall provide highly qualified and multidisciplinary skills and abilities suitable to the conduct of research activities and the exercise of professions requiring an excellent level of training and scientific specialization.

## **Art. 3. Annual Integrated Plan for University of Perugia Research Doctorate Programs**

1. On or before the 1<sup>st</sup> of November of the academic year prior to the anticipated date of the start of the doctoral program, one or more Departments and/or University Research Centers as defined by Chapter I of title VIII of the General University Policies and Procedures, acting jointly with university Departments and with participating members or associates of said Centers, shall present to the Rector their requests for the institution and initial activation of Research Doctorate Programs under the exclusive aegis of the University of Perugia and or programs organized in consortium or partnership, where program participants include other Italian or foreign universities, high level private or public research institutes in Italy or other countries, or private enterprises engaged in research activities as provided by D.M. n. 45/2013.
2. The Rector shall transmit the integrated plan of the university's requests to the Board of Directors, which, with the favorable opinion of the Academic Senate, shall decide by resolution which doctorates may be instituted and proposed for activation, taking into account, having consulted the Evaluation Group and the Office of Quality Control, their qualitative coherence with the three-year strategic plan as well as the available dedicated resources in the three-year budget plan.

#### **Art. 4. Program Accreditation**

1. Instituted Research Doctorate programs shall be activated subject to ministerial accreditation as established by Art. 3 of D.M. n. 45/2013 upon verification of the necessary requisites, as provided by Art. 4 of the same D.M.
2. In the case of Doctorate Programs activated in partnership or consortium with other universities and/or public or private research institutes or enterprises the provisions of Art. 2 paragraph 2 and Art. 4 paragraphs 2, 3, and 10 of D.M. n. 45/2013 and of Art. 27 of these regulations shall apply.

#### **Art. 5. Proposals for Institution of Programs**

1. Research Doctorate programs shall have a duration of three years, except as provided by Art. 19 paragraph 1, letter c) of Law n. 240/210, and shall be organized in training cycles; in each academic year a new three-year cycle shall be activated and initiated, comprehensive of all its courses, whose legal and administrative starting date shall be the 1<sup>st</sup> of November.
2. University Research Doctorate Programs shall have their administrative office on the premises of a Department or university Research Center.
3. Each proposal for the institution of a program presented in accordance with the preceding Art. 3, must indicate:
  - a) the typology of the program, if internal, newly instituted or transformational, that is, in conformity with the provisions of Art. 2, paragraph 2; Art. 4, paragraphs 2, 3 and 10 of D.M. n. 45/2013 and Art. 27 of these policies and procedures or, in partnership or consortium with other universities of public or private research institutes or enterprises;
  - b) the formulation of a training project, which, in reference to one or more scientific-disciplinary fields or areas of research of the university research centers, shall indicate the clearly defined scientific topics of the program, their level of excellence and innovation, the program objectives in terms of training, research, and professional opportunities to be pursued through the project;
  - c) the name of the program;
  - d) the scientific and didactic organization of the program, including its arrangement in curricula coherent with the overall objectives of the project and whose quality is attested by a suitable number of professors from the scientific-disciplinary fields involved as well as their relative academic credentials;
  - e) a forecast of the total number of candidates to be admitted annually, as provided by Art. 3 of D.M. 45/2013;

- f) the Department in which the program, if a university program, will have its administrative seat as well as the list of other university Departments collaborating in the operation of the program and represented on its supervisory bodies;
  - g) indication of possession of the requisites established by Art. 4 of D.M. 45/2013;
  - h) the availability of suitable financial resources both from the budgets of the participating Department(s) and from external entities equal in any event to at least one three-year scholarship grant for each proposed program and biennial funding for program research activities;
  - i) the activation of internal evaluation systems for the doctorate program within the ambit of the university's quality control program established by Chapter 1 of title IX of the General University Policies and Procedures.
4. The text of the proposed governing policies of the Doctorate program shall be attached to the request described in the preceding Art. 3, in accordance with Art. 98 of University Policies and Procedures. Where institution of the doctorate program is approved, its governing policies shall be approved in accordance with paragraph 11 of subsequent Art. 12.

#### **Art. 6. Institution and Activation of Doctorate Programs**

1. In the resolution referred to in paragraph 2 of the preceding Art. 3, together with its approval of the institution of the Doctorate Programs, the Board of Directors shall establish, for the purpose of attaining ministerial accreditation and consequent initial activation:

- a) the total number of admissible applicants on the basis of the forecast referred to in paragraph 3, letter e) of Art. 5;
- b) the number of scholarship grants, as well as the number of apprenticeship contracts and any other forms of funding in accordance with paragraph 3 of Art. 8 of D.M. 45/2013, to be assigned on the basis of comparative evaluation of the candidates' merits;
- c) the amount of the tuition fees and contributions to be charged to doctoral candidates for enrollment in the programs and the rules governing exonerations to be assigned on the basis of the comparative evaluation of the merits and economic condition of the candidates, in conformity with current law pertaining to the right to university study.

2. Following approval of the proposals for Program institution on the part of the Board of Directors, the university shall present the application for accreditation to the Ministry of University Education and Research in accordance with Art. 3 of D.M. n. 45/2013.

## **Art. 7. Requisites for Accreditation**

1. In its application for accreditation of programs and their seats, the university shall transmit to the Ministry attestation, by way of suitable and sufficient documentation, of the programs' possession of the following requisites:

- a) the overall number of annually admissible candidates for each doctoral program for which accreditation is sought, as provided by Art. 3 of D.M. 45/2013;
  - b) the names of the members of the faculty committee of the doctorate program, which can in no case be fewer than sixteen, of whom not more than one quarter researchers belonging to the macro-sectors or to the subject areas coherent with the training objectives of the program, taking into account that each committee member may be counted only one time on a national basis;
  - c) possession, by each member of the committee, of documented results of ample, original and continuous qualified activity in regard to international level research in the disciplines included in the program, taking into account the peculiarities of the single scientific-disciplinary sectors, with special reference to those results achieved in the five years preceding the date of the application for accreditation;
  - d) for each cycle of doctorates whose administrative seat is within the university, the availability of an average of at least six scholarship grants for each doctorate to be activated, provided that for each single doctoral cycle such availability cannot be less than four;
  - e) the availability of suitable and stable funding for the sustainability of the program, with specific reference to the availability of the scholarship grants described at letter d) and to the support of research in the sphere in which the activity of the doctoral candidates is to be conducted;
  - f) the specifications and the qualifications of the operational and scientific structures available for the study and research activities of the doctoral candidates, including those without scholarship grants regarding, in accordance with the type of program, scientific laboratories and adequate library facilities, and data bases and resources for digital computation;
  - g) provision for disciplinary, multi-disciplinary, and interdisciplinary training activities, and enhancement of computer and linguistic skills and abilities, including activities involving two or more programs, as well as activities concerning research management, familiarity with European and international research systems, enhancement of research results and intellectual property.
2. Accreditation may also concern programs relative to a single curriculum where an industrial curriculum is activated within a standard program.

## **Art. 8. Approval of Partnerships and Consortia**

1. In its resolution on the activation of doctoral programs at the University of Perugia, the Board of Directors shall approve contextually any conventions or agreements, including the formation of new consortia, with other

universities or outside institutes, Italian and foreign, whose protocols of understanding shall be included in the proposal for initial program institution, drafted in conformity with a form proposal predisposed by the university administration, in accordance with D.M. n. 45/2013 and subsequent Art. 27.

#### **Art. 9 Evaluation and Funding**

1. The university shall provide for the funding of Research Doctorate Programs, including by way of outside contributions
2. The Board of Directors shall allocate any funds received from the Ministry, in accordance with art. 13 of D.M. n. 45/2013, among the doctorate programs activated by the university, on the basis of its internal evaluation of the quality of the training and research as attested by the report of its Evaluation Group and the achievement of the program objectives as verified by the university's Office of Quality Control.

#### **Art. 10. Renewed Activation of Accredited Programs for Subsequent Training Cycles**

1. Based on the five-year duration of the accreditation of the Doctorate Program and its seat, as provided by Art. 3 paragraph 6 of D.M. n. 45/2013, unless such accreditation has been revoked subsequent to a negative annual evaluation, the Council of the Department administering the program, in agreement, where appropriate, with the Councils of other Departments involved in the program, upon request of the program's faculty committee or of the councils of the Research Centers shall present the proposal for the activation of subsequent training cycles for each doctorate program following the program's initial accreditation. The proposal shall indicate the possession of the requisites outlined in paragraph 3 of Art. 5 of these policies and procedures.
2. The Board of Directors shall approve an annual resolution with regard to the activation of training cycles for accredited doctorate programs, upon receipt of the favorable opinion of the Academic Senate, determining for each program:
  - a) the overall number of admissible candidates, on the basis of the forecast mentioned in paragraph 1, letter a) of Art. 7, in reference to the number of scholarship grants assigned;
  - b) the number of apprenticeship contracts, if any, and any other forms of funding mentioned in paragraph 3 of Art. 8 D.M. n. 45/2013, to be assigned on the basis of evaluation of relative merit;

- c) the amount of tuition fees and contributions charged to doctorate candidates for enrollment in the programs and policies governing exonerations to be awarded on the basis of evaluation or relative academic merit and economic condition, in conformity with current law on the right to university study;
3. The Board of Directors may approve a resolution for the non-activation of subsequent training cycles of an accredited program justified by a negative internal evaluation issued by the university Office of Quality Control in collaboration with the Evaluation Group, finding that the program has failed to achieve its projected objectives.
  4. During the period in which the accreditation is in effect, the overall number of places may be increased beyond the initially indicated figure by way of a duly substantiated request subjected to ministerial approval.
  5. The loss of one or more requisites of suitability shall result in revocation of the ministerial accreditation; in such case the university shall suspend effectively immediately the activation of a new training cycle of the doctorate program, which may be reactivated after one year subsequent to the procedure for reaccreditation by the ministry.

#### **Art. 11. Doctorate Program Supervisory Bodies**

1. The supervisory bodies of the Doctorate Program are the Faculty Committee and the Program Coordinator.

#### **Art. 12. Faculty Committee**

1. The Faculty Committee shall be composed of at least sixteen members, no more than one quarter of whom shall be researchers, belonging to the macro-sectors or whose areas of research are coherent with the objectives of the program. Where the Committee is composed of more than sixteen members, the number of professors shall not be less than twelve.
2. The members of the Faculty Committee must have completed in the preceding five-year period documented internationally recognized research in scientific-disciplinary areas related to the program, taking into account the peculiarities of the single scientific disciplinary sectors. The scientific credentials of the committee members and their possession of the requisite scientific qualifications shall be subjected to evaluation by the ANVUR relative to the average characteristics of researchers in the sector on the international level, in reference to at least five publications, listed on the member's site, and indicated by each member of the committee as the most significant among those produced in the five years preceding the application for accreditation.
3. The committee shall be composed of first and second level professors, university researchers, and, for doctorates not in partnership with foreign universities, professors from foreign universities, who may be counted for purposes of reaching the required minimum number, provided there is a

specific agreement to that effect between the two universities, in accordance with paragraph 11 of Art. 6 of law 240/2010, and by senior researchers and research directors or those performing analogous roles in public research institutes and by experts with recognized qualifications even when not members of university faculties or belonging to other accredited institutes, provided that the number of such members shall not be superior to the total number of members belonging to the University of Perugia; by two representatives of the candidates enrolled in the program, the procedures for whose designation shall be established by program policies and procedures. Such representatives shall participate in the meetings of the supervisory body as consultative members for the consideration of didactic and organizational matters related to the program; they shall not participate in the discussions and deliberations regarding the annual evaluations of the candidates and the administration of the final examination.

4. Except where otherwise established by conventions instituting doctorates in partnership or consortium, the absolute majority of each Faculty Committee must belong to the University of Perugia.
5. Upon the negative evaluation on the part of ANVUR of the scientific production of a member of the Committee or in cases of a member's demonstrated failure to meet his/her obligations, the Council of the Department administering the program, at the request of the Faculty Committee, shall provide for the destitution of said member. With the same procedure the Department Council shall approve the participation on the Committee of a new member, subsequent to a request presented by the interested person accompanied by a detailed curriculum of training experience and scientific production which has been favorably evaluated by ANVUR.
6. Each member of the university faculty may participate in one doctorate program whose administrative seat is in the University of Perugia and, within said program, in only one curriculum, where the doctorate is articulated in curricula. Subject to the consent of the Council of his/her Department each faculty member may also participate in doctorates of other universities.
7. The post of member of a doctorate program faculty committee shall be incompatible with enrollment in the program of the committee member's spouse, cohabitants, relations within the fourth degree and kindred within the third degree, in accordance with the current Ethical Code of the university.
8. Meetings of the Faculty Committee may be conducted telematically.
9. Resolutions of the Faculty Committee shall be validly approved by a majority of those present.
10. The Faculty Committee shall:
  - a) propose to the program's administrative Department the program's annual activation and the forecast of the number of available places;
  - b) establish the training objectives and the training itinerary with its eventual articulation in curricula;

- c) establish the procedures for the administration of the admissions exam and all other aspects of the admissions process and designate the members of the admissions committee;
- d) formulate with each doctoral candidate his/her training itinerary and the topic of his/her doctoral thesis and appoint the thesis advisor;
- e) establish the calendar of activities and the training itinerary for each year of the program as well as the procedures for the annual evaluation of the activities and scientific-cultural training of each doctoral candidate;
- f) authorize program enrollees to spend, at universities or Italian or foreign research centers other than those participating in the consortium, periods of training and study longer than six consecutive months; normally such periods shall not last more than half of the time projected for attainment of the degree;
- g) express binding opinions regarding the stipulation of agreements with other universities or with other private or public entities or enterprises;
- h) approve the participation of doctoral candidates in national and international research projects connected to particular aspects of the training itinerary of the doctorate program;
- i) evaluate the reports on his/her activities and research presented by each doctoral candidate at the end of each year of the program and approve the candidate's admission to the next year of the program. In case of a negative evaluation, on the basis of a substantiated justification, approve a resolution excluding the candidate from the remainder of the program and transmit such resolution to the officer responsible for the adoption of consequent measures;
- j) draw up the end of program presentation of each candidate who has completed the program, illustrating the scientific-training activities he or she has undertaken, as part of the final examination for the award of the degree;
- k) prepare and transmit to the Council of the program's administrative Department the annual program report on the complex of activities conducted and the scientific results attained by each doctoral candidate in relation to the goals of the program and the program seat's continuing possession of the requisites of suitability;
- l) express its opinion on the eventual replacement/addition of members of the Committee itself, as well as on the replacement of the Coordinator;
- m) adopt resolutions pertaining to the activation of Doctorate Schools and participation in such Schools;
- n) authorize doctoral candidates to conduct subsidiary didactic activities described in paragraph 11 of subsequent Art. 19, as well as participation in assistantship activities.

11. The Committee shall propose to the Council of the program's administrative Department or to the Council of the administrative Research Center for its approval the Program Operating Policies and Procedures.
12. The Faculty Committee of the Doctorate Program may, as part of the program's annual didactic planning, attribute teaching functions to outside members of the Committee;
13. In the case of doctorates articulated in curricula, the Committee shall appoint a Referent for each curriculum, with the task of organizing and coordinating the relative training activities; proposing to the Committee measures relative to individual candidates; organizing tutorial activities; monitoring the progress of each doctoral candidate to ensure for each candidate the acquisition of methodological instruments related to his/her field of scientific research.

### **Art. 13. Doctorate Program Coordinator**

1. The Coordinator shall be a full-time full professor, or in the absence of such, a full-time associate professor who is a member of the Program Faculty Committee. The Coordinator may coordinate only one doctorate program. The Coordinator's term of office shall be three years and may be renewed only once. The appointment and revocation of the Coordinator shall be ratified by the Council of the program's administrative Department by absolute majority, upon designation by the Faculty Committee.
2. The Coordinator is responsible for the organization of the program and ensures its efficacious operation. To that end he/she :
  - a) shall convene and preside over meetings of the Faculty Committee, establishing the agenda for each session and implementing its resolutions;
  - b) shall authorize program enrollees to carry out continuous periods of training and study for up to six months at non-partnership and non-consortium universities or Italian or foreign research institutes;
  - c) may designate as Vice-Coordinator a member of the Faculty Committee, professor or researcher of the University of Perugia, with the function of taking the place of the Coordinator in cases of absence or impediment or by delegation for a period not longer than six months;
  - d) shall represent the Committee in its relations with other university bodies;
3. The Coordinator shall convene an ordinary meeting of the Faculty Committee at the beginning and at the end of each year of the Program and shall convene at any time on his own initiative or upon request of at least one third of Committee members a special meeting in relation to special needs.
4. In case of absence or impediment for more than six months, the Coordinator's term of office shall expire and he or she shall be replaced by another faculty member in possession of the provided requisites. The Coordinator's term shall also expire upon his or her transfer to another seat. In case of a vacancy in the office, the senior member of Committee shall assume the functions of the Coordinator.

#### **Art. 14. Internal Evaluation**

1. For the purpose of evaluating the quality and specialization of the training and research activities conducted by each Doctorate Program, the respective Faculty Committees shall present to the interested Department(s), as part of the university's quality control program, an annual report on the training and research activities conducted and on their correspondence to the pre-established program goals, including employment opportunities coherent with the acquired level of training, as well as the projected objectives for the following year. On the bases of the reports on the program training and research results transmitted by the Departments, the Office of Quality Control shall notify to the Board of Directors the achievement or lack of achievement of program objectives on the part of the doctorate programs. The university Evaluation Group shall proceed in turn with an annual evaluation of the continuing presence of suitability requisites on the part of program seats.
2. After consultation with the Academic Senate and the Evaluation Group as part of the annual resource allocation plan, the Board of Directors may adopt, upon the proposal of the Office of Quality Control, consequent measures penalizing or rewarding the Doctorate Programs.

#### **Art. 15. Admissions Process**

1. Admission to Research Doctorate Programs takes place by way of a public selection process, which must be concluded with the publication of the ranking of admitted and eligible candidates on or before 30 September of each year. Candidates who have achieved an evaluation above the minimum established by the Program Policies and Procedures shall be deemed eligible for admission.
2. Application for admission may be presented, without regard to citizenship, by those who, as of the expiration date of the application period, are in possession of a second level degree or by those who will have attained the degree required for admission, subject to the forfeiture of admission in the case of a positive outcome of the selection process, on or before 31 October of the same year, or by those in possession of an analogous academic degree attained abroad, recognized as equivalent by way of a substantiated resolution approved by the Admissions Committee upon request by the interested party, presented contextually with the application for admission and accompanied by all necessary documentation. The equivalence of the foreign degree, valid only for the purpose of participation in the admissions process, shall be recognized in accordance with current law on the subject in Italy and in the country in which the degree was awarded and of the treaties or international agreements regarding the recognition of degrees for continued study.

3. Admission to Doctorate Programs shall take place, in accordance with the program's policies and procedures, on the basis of a single ranking of eligible candidates based on merit.
4. In the case of applicants admitted to a Doctorate Program articulated, where provided, in curricula, the applicant shall exercise the option for one of the curricula upon enrollment.
5. For the purpose of ensuring a complete evaluation of each applicant, the selection process may be conducted according to one of the following methodologies, as established by the Policies and Procedures of each Program:
  - a) evaluation of qualifications (on a thirty point basis);
  - b) evaluation of qualifications and a written exam (on a sixty point basis, 30 + 30);
  - c) evaluation of qualifications and an interview (on a sixty point basis, 30 + 30)
  - d) evaluation of qualifications, written exam and interview (on a ninety-point basis (30+30+30));
6. At its first meeting, the admissions committee shall establish and set forth in its relative resolution, where not already specified in the initial call for applications, the criteria and the procedures for scoring referred to in above paragraph 5 prior to beginning the rest of the selection process;
7. The evaluation of qualifications must regard the applicant's university career, as well as any further study or training and professional or research experience and scientific publications. The evaluation may also regard the formulation on the part of applicants of a research project to be developed in the course of the three years on one of the subjects pertinent to the Program indicated in the call for applications. The overall evaluation, on a thirty-point basis, shall be accompanied by a substantiated judgment.
8. The written examination, where provided, may also consist of an internationally recognized test, and may be administered, where Program Policies and Procedures so provide, in Italian or English. The overall evaluation, on a thirty-point basis, shall be accompanied by a substantiated judgment.
9. The interview, where provided, may be conducted by video conference and may include verification of the applicant's aptitude for research, of the applicant's willingness to undertake study or research abroad, and the applicant's scientific interests. To that end, Program Policies and Procedures may provide for the formulation, on the part of the applicant, of a research project to be presented along with the application for admission to the program, which the applicant shall be asked to illustrate during the interview. The interview, at the applicant's choice, may be conducted in English. Interviews conducted in Italian may also include the ascertainment of the applicant's knowledge of English or of another language expressly indicated in

the Program Policies and Procedures. The overall evaluation of the interview, on a thirty-point basis, shall be accompanied by a substantiated judgment.

10. Where the call for applications provides for a number of places reserved for students with a foreign university degree, for awardees of foreign scholarship grants or grants from specific international mobility programs, including awardees of research fellowships funded by the European Union or other European or international scientific institutions, whose total number may not be more than 50% of the total of admitted applicants, the Program Policies and Procedures shall establish the procedures for the conduct of the differentiated selection process and the formulation, in such cases, of a separate ranking. Unassigned reserved places may be made available to applicants in the regular admissions process outlined in the preceding articles.

#### **Art. 16. Call for Applications and Selection**

1. The call for applications announcing the opening of the selection process for Research Doctorate Programs, in Italian and English, shall be approved by a Rectoral Decree and published in a timely fashion on the university website, on the website of *Euraxess*, and on the site of the Ministry of Instruction, University and Research.
2. The call for applications shall indicate:
  - a) the total number of admissible applicants for each Research Doctorate Program, distinguished by curriculum where the Program has activated them;
  - b) the requirements for admission;
  - c) the procedures for the evaluation of the applicants;
  - d) the number of doctoral scholarship grants available for each program;
  - e) the number of apprenticeship contracts, if any, and any other forms of financial support from funds for research or other university resources referred to in Art. 8, paragraph 3 of D.M. 45/2013;
  - f) provision, where applicable, that selection for the Doctorate may be a factor in the assignment of research grants;
  - g) the number of places, if any, without scholarship grants, with an indication of the cost of tuition and other contributions charged to doctorate candidates as well as the policies and procedures regarding exoneration from such charges;
  - h) the number of places (with funding or not), if any, reserved for applicants with degrees from foreign universities, for foreign scholarship grantees or grantees of specific programs for international mobility, whose total number shall not be greater than 50% of the total of admissible applicants;
  - i) the description of the research project for any scholarship grants made available with external funding for the conduct of scientific training in specific fields;

- j) the procedures for communicating to candidates the calendar of the evaluation process.
3. The calendar of the examinations shall also be published on the university website.

#### **Art. 17. Admissions Committees**

1. The admissions committees for Research Doctorate Programs shall be appointed by rectoral decree no later than ten days before the expiration of the call for applications, upon designation approved by the Program Faculty Committee together with a list of names of alternate members. The admissions committees shall be composed of at least three and at most five members chosen among professors at Italian and foreign universities, qualified in the disciplines related to the scientific areas of the Doctorate Program.
2. The admissions committees may be supplemented by the addition of no more than two experts in the same disciplines, chosen from public and private research institutes, Italian and foreign.
3. In the case of programs instituted on the basis of international interuniversity cooperation agreements, the admissions committees and the admissions process shall be defined by such agreements.
4. The admissions committee shall elect a President and a Secretary from among its members and shall complete its work within thirty days from the date of the administration of the first exam.

#### **Art. 18. Admission to Programs**

1. Upon termination of the admissions process, the committee's deliberations shall be approved by executive measure. Applicants who have attained a sufficient place in the ranking established by the admissions committee shall be admitted. The Administration shall thus provide for the acquisition of the documents necessary to effect enrollment of all those so entitled, who shall be admitted to the Program in the order determined by the evaluation on the merits, as recorded in the ranking referred to in above Art. 15.
2. In case of withdrawal or failure of an admitted applicant to enroll before the beginning of the Program, another eligible applicant shall be admitted according to the order of the ranking. After that date, and in any case no later than 31 December, the above-mentioned admission is possible subject to a favorable opinion of the Program Faculty Committee.
3. Upon conclusion of the admissions process and following the formal assignation of the scholarship grants to candidates so entitled, approved by the Faculty Committee, the attribution of scholarship grants and the list of applicants admitted to the Program, including any supernumeraries in accordance with paragraph 2, letter g) of above Art. 16, shall be effected by an executive measure.

## **Art. 19. Rights and Duties of Doctorate Candidates**

1. Doctorate candidates shall enjoy the status of a university student.
2. Admission to a Doctorate Program involves an exclusive full-time commitment unless otherwise provided by a specific policy adopted in accordance with Arts. 7, 11, and 12, paragraph 4 of D.M. 45/2013.
3. Enrollment in a Research Doctorate Program shall be incompatible with the contemporary enrollment, for the same academic year, in First Level or Second Level Degree Programs or Specialization and Masters Programs as provided by Art. 3 of D.M. n. 270 of 22 October 2004. Contemporary enrollment is allowed only for advanced study courses with an annual time commitment of less than 1500 hours.
4. Enrollment in a Doctorate Program shall be incompatible with any kind of employment, with the exception of employment requiring a limited time commitment and authorized in advance by the Faculty Committee.
5. Every candidate enrolled in a Doctorate Program, in agreement with his/her faculty advisor(s), shall submit for the approval of the Faculty Committee a plan containing a description of his/her study and research goals and of the relative program of activities for each year of the Program, including any periods of study abroad, for the purpose of verifying the plan's financial sustainability. The terms and procedures for the presentation of said plans shall be set forth in the Program Policies and Procedures. Such plans and any modifications to the same shall be approved by the Faculty Committee. Upon termination of each program year, the candidate shall present to the Faculty Committee a written report regarding the research activities undertaken and the results achieved, his/her participation in any seminars, conferences, and other scientific initiatives, together with any publications produced, as well as, at the end of the Program, his/her Doctoral thesis for the annual verification of the satisfaction of his/her training obligations on the part of each candidate enrolled in the Doctorate Program.
6. The modalities and timing of verification of the performance of training obligations by candidates enrolled in the Doctorate Program as defined in the annual plan of activities shall be governed by internal Program Policies and Procedures. In the case of a negative judgment in one of the verifications provided for in the Program Policies and Procedures, the candidate's dismissal from the Program shall be effected by an order of the competent officer adopted on the basis of a substantiated proposal approved by the Faculty Committee. Any assigned scholarship or research grants shall cease as of the date of the negative verification effected by the Faculty Committee in accordance with the terms provided by the respective Program Policies and Procedures.
7. Suspension of enrollment in the Doctorate Program may be effected by issuance of an order by the competent officer, adopted on the basis of a proposal approved by the Faculty Committee for any of the following reasons:

- a) maternity;
  - b) illness;
  - c) enrollment in the active training internship in relation to a teacher training program in accordance with D.M. n. 249/2010.
8. Beyond the aforesaid cases, suspension of enrollment in a Doctorate Program may also be ordered by the competent officer, on the basis of a proposal approved by the Faculty Committee, for other serious and adequately demonstrated reasons.
  9. The suspension referred to in the preceding paragraphs, granted for whatever reason, shall not be for a period of more than one year during the entire span of the Program. When a doctoral candidate has made use, whether cumulatively or otherwise, of periods of suspension of program enrollment longer than six months, he or she shall automatically be inserted in the next consecutive training cycle.
  10. Scholarship grants shall not be paid during periods of suspension longer than 30 days.
  11. Doctoral candidates, as an integral part of their training plan, may perform, upon authorization by the Faculty Committee and without any corresponding increase in their scholarship grant, tutoring activities for the benefit of students in first and second level degree programs and, up to a maximum of 40 hours in each academic year, supplemental teaching activities as provided by the Department Council's program of didactic activities. Doctoral candidates shall not be entrusted with the teaching of institutional courses on a contract basis.
  12. Applicants selected for admission to Doctorate Programs located in university clinics may be employed on request in medical care activities subject to the consent of the Faculty Committee.
  13. In accordance with Art. 19, paragraph 1, letter c) of law n. 240/2010 joint enrollment in the Medical Specialization Program and the Research Doctorate Program shall be permitted. In such cases, the duration of the Doctorate Program shall be reduced to a minimum of two years. The modalities of joint attendance shall be established by the Faculty Committee in agreement with the Medical Specialization School.
  14. The measures provided by legislative decree n. 68 of 29 March 2012 regarding the right to university study shall be extended to doctorate candidates.
  15. Candidates enrolled in Research Doctorate Programs, upon authorization by the Faculty Committee, shall also be allowed, as an integral part of the training plan, to participate in research projects funded by national or international, public or private entities, in accordance with the specific rules set forth in the respective calls for applications.
  16. Doctoral candidates may withdraw from the Program by providing formal notice to the Rector and shall consequently forfeit the status of doctoral candidate. Payment of the scholarship grant, where assigned, shall be suspended starting from the month following the candidate's withdrawal.

17. For training purposes, and upon authorization by the Faculty Committee, doctoral candidates may participate in research programs activated in departmental structures and related to the candidate's planned individual thesis project for the attainment of the doctorate degree.
18. In case of an invention effected by a doctoral candidate within the sphere of his/her university research activities, the university's Policy on Patents shall apply.
19. Public employees admitted to a Research Doctorate Program and awarded a scholarship grant shall be subject to current law.
20. When the call for applications provides that selection for the Doctorate may be weighed as a factor for the attribution of research stipends, such stipends shall in any case have the same duration as a doctoral scholarship grant, equal to at least three years, and shall be counted to satisfy the minimum and average requisites regarding the scholarship grants of the Doctorate cycle.

#### **Art. 20. Grounds for Exclusion**

1. Exclusion from the Research Doctorate Program, upon a substantiated decision of the Faculty Committee, shall apply in case of:
  - a) negative judgment of the Faculty Committee at the end of the program year, justified on the basis of the activities performed and scientific production;
  - b) performance of incompatible work activity without authorization by the Faculty Committee;
  - c) unjustified and prolonged absences.

#### **Art. 21. Scholarship Grants**

1. Scholarship grants for participation in Research Doctorate Programs are annual and shall be renewed for the second and third year of enrollment provided that the doctoral candidate has completed the plan of activities projected for the preceding year, as verified according to the procedures established by the organizational Policies and Procedures of the Program, subject to the obligation to begin paying the grant upon favorable verification.
2. The scholarship grants funded from budget resources as part of the relative three-year plan shall be assigned to individual Research Doctorate Programs by the Board of Directors on the basis of the quantitative and qualitative evaluations of the Evaluation Group after consulting the Academic Senate. The university administration shall commit itself to the three-year funding of the grants, which shall be articulated in annual installments drawn from the budgets for the respective fiscal years. Such funding shall be inclusive of biennial funding for the research activities referred to in the following paragraph 8. Such funds shall be appropriated in the budget of the administrative Department of the Doctorate Program.
3. For the purpose of instituting scholarship grants to be funded from the budgets of one or more Departments, the Department Council(s) shall approve a formal

resolution committing the Department to the three-year funding of the grants, comprehensive of the biennial funding for research activity described in paragraph 8 below. Only the amount of the grant, without computation of the aforesaid funding for research activity shall be withheld by the Administration from the annual budgets assigned to the respective Departments.

4. For the purpose of instituting scholarship grants funded from resources made available by outside institutes, the relative agreement shall provide for the transfer to the university of the entire three-year amount, in a single lump sum payment. Such funding shall be comprehensive of biennial funding for research activity in accordance with paragraph 9. In the agreement the external entity shall also commit itself to paying over to the university, as final reimbursement, the amounts of increments in provided in paragraph 7. The university may agree that the entire amount of funding for the scholarship grant, which must be paid by the outside institute, as provided by the present paragraph, should be divided into three annual installments to be paid by the 31<sup>st</sup> of December of each year preceding the academic year in question, only where an adequate guaranty has been provided.
5. The commitment of funds in accordance with paragraph 3 and the stipulation of the agreement in accordance with paragraph 4 shall be executed prior to the adoption of the resolution of the Board of Directors in relation to activation of the cycle for which the grant shall be made available.
6. The amount of the scholarship grant, to be paid in monthly installments, shall be determined in a measure equal to that provided by D.M. 18 June 2008 and subsequent amendments.
7. The amount referred to in paragraph 7 shall be increased, up to a maximum limit of 50% and compatibly with budget availability both with regard to resources appropriated by the central Administration and to resources made available by university structures, for the conduct of research activities abroad, following authorization by the Faculty Committee, for cumulative periods no longer than 18 months. Each doctoral candidate who intends to spend such periods abroad must insert them into his/her plan of activities described in the above paragraph 5 of preceding article 19. Such increase shall be paid out at the end of the period of research activity conducted abroad, upon presentation of a declaration by the director of the host institution indicating the candidate's period of stay. In the case of periods of activity abroad of a continuous duration longer than two months, upon request of the doctoral candidate accompanied by a declaration of the director of the host institution, the increase may be paid in monthly installments during the performance of the activities abroad.
8. Starting with the second program year, each enrolled candidate shall be assured, in addition to the scholarship grant and in the sphere of the financial resources appropriated in accordance with paragraphs 2, 3, and 4 of the present article, funding for research activity in Italy and abroad, the amount of which

- shall be determined for each Program in the measure of 10% of the annual gross contribution from the entity, excepting supplements drawn on funds from the administrative Department of the Program.
9. If the doctoral candidate is not judged positively for the purpose of renewing the scholarship grant as provided by paragraph 1, or in the case the candidate should refuse the grant, the unused amount, comprehensive of funding referred to in paragraph 4, shall return to the available funds of the university or of the Department or of the external entity which had appropriated it for the same purposes.
  10. The scholarship grant for participation in the Doctorate Program is subject to payment of separately managed INPS pension contributions in accordance with Art. 2, paragraph 26, of law n. 335 of 8 August 1995 and subsequent amendments, in the measure of two thirds paid by the Administration and one third paid by the grantee.
  11. Scholarship grants funded by other universities or public or private external entities shall be bound to the conduct of research in specific areas. The grants which provide for the conduct of specific research activity shall bind the assignees to the conduct of such activity and to the respect of what is provided in the agreement. The Faculty Committee is charged with verifying that the aforesaid conditions shall be satisfied.
  12. For the continuation of the apprenticeship contracts and of the other forms of financial support referred to in Art. 8, paragraph 3 of D.M. 45/2013, in the Program years subsequent to the first, the same principles for the maintenance of the scholarship grants provided by paragraph 1 shall be applied.
  13. For Research Doctorate Programs instituted and activated on the basis of cooperation agreements with universities or highly qualified and internationally recognized research institutes in accordance with Art. 10 of D.M. 45/2013, the relative rules regarding scholarship grants shall be defined in said agreements.
  14. The rules established by the present article shall not be applied to grantees of foreign states or recipients of financial support within the sphere of specific programs of mobility, for which reference shall be made to the specific regulations.
  15. Scholarship grants for participation in Doctorate Programs may not be cumulative with other scholarship grants by whatever right they may be conferred, with the exception of those granted by national or foreign institutions for the purpose of supplementing, through sojourns abroad, the training or research activities of the grantees.
  16. Whoever has already been the beneficiary, even partially, of a scholarship grant for participation in a Doctorate Program at an Italian university shall not benefit from another doctoral scholarship grant.

## **Art. 22. Contributions for Program Admission and Participation**

1. Doctoral candidates not assignees of scholarship grants are responsible for a contribution for admittance and participation in the measure established annually by the Board of Directors, after consulting the Academic Senate.
2. Payment of the contribution is also obligatory for candidates receiving a research stipend.
3. Doctorate candidates who have won a scholarship grant and who lose the right to benefit from it or who refuse it for whatever reason shall be exonerated from the payment of contributions.

### **Art. 23. Faculty Teaching Activities**

1. Structured teaching activity conducted within the sphere of a Research Doctorate with its administrative seat at the University of Perugia shall be part of the faculty member's overall teaching load as provided in the Department's didactic plan. Faculty teaching loads may not in any case be exhausted by teaching activity in the Doctorate program.
2. Teaching and tutoring activity performed by professors of the University of Perugia in partnership with Doctorate Programs at other universities also be counted, if performed without compensation, as part of the professor's institutional teaching load.

### **Art. 24. Procedures for Attaining the Degree**

1. The Research Doctorate degree is attained upon passing the final exam which shall consist of an oral presentation and defense of the candidate's doctoral thesis. The thesis may be written and defended in a foreign language upon authorization by the Faculty Committee.
2. Doctoral candidates shall deposit their thesis, signed by the Program Coordinator and by the thesis advisor, with the relative Department or structure on or before 31 October of the last year of the Program. The thesis must be accompanied by the presentation of the Faculty Committee which shall express a judgment regarding the overall performance of each candidate, which shall serve both as the presentation to the final exam commission and as the evaluation of the performance of the training activities of the Program, in reference to the pre-established objectives.
3. The judgment of the Faculty Committee shall not preclude the candidate's participation in the final examination and evaluation.

### **Art. 25. Final Exam**

1. The research doctor degree, abbreviated as “Dott. Ric.” Or “Ph.D.”, shall be awarded following a positive evaluation of a research thesis that contributes to the advancement of knowledge or the improvement of methodologies in a chosen field of investigation. The doctoral thesis, accompanied by a summary in Italian or English, shall be written in Italian or English or in another language as authorized by the Faculty Committee. The thesis shall be accompanied by a report by the doctoral candidate and by the faculty advisor(s) on the activity performed by the candidate during the Doctorate Program and on the publications, if any, produced.
2. The thesis shall be evaluated by at least two faculty members, of recognized qualifications, hereinafter referred to as evaluators, from Italian or foreign institutions, external to the University of Perugia and to other universities, if any, participating in the partnership or consortium. The evaluators shall be appointed, on condition of their acceptance of a non-disclosure agreement with regard to their activities, by decree of the Department Chair on a proposal formulated by the Faculty Committee, on or before 30 June of the candidate’s final program year. The candidate shall present the thesis to the Faculty Committee, which shall send it to the evaluators on or before 31 October of the final program year. The evaluators shall express their analytical judgment in writing, on the basis of a form approved by the Faculty Committee, on or before the following 31 December, proposing to the Faculty Committee the candidate’s admission to the public defense of the thesis (noting opportune minor modifications) or his or her remand for a period no longer than six months, if they retain necessary significant modifications or corrections. The Faculty Committee, on the basis of a comparative evaluation of the judgments of the two evaluators shall express its opinion as to the admission of the thesis to the final exam or its remand, and shall propose to the Department Chair the composition of the final exam commission. The candidate shall be given timely notice regarding admission to the final examination or regarding the period of remand for the thesis defense.
3. Upon expiration of the eventual period of no longer than six months referred to in paragraph 2, the thesis shall in any case be admitted to the public discussion, accompanied by a new judgment written by the same evaluators, issued within 60 days of the conclusion of the period of remand in light of the corrections or modifications, if any, which have been effected and transmitted to the Faculty Committee, which shall give timely notice thereof to the candidate and to the competent office.
4. Within one month of the conclusion of the Program or within one month from the end of the period provided for the new judgment of the evaluators in paragraph 3, the doctoral candidate shall deposit the final version of the thesis, in digital form, with the competent office of the university.
5. In the case of a judgment of the evaluators not providing for the remand referred to in paragraphs 2 and 3, the thesis, by resolution of the Faculty

Committee, shall be admitted to the public discussion, to be held on or before 30 April of the calendar year following the final program year. In the case of the remand as per paragraphs 2 and 3, the public discussion shall be held within ninety days from the term provided by paragraph 4 for the deposit of the thesis with the competent office following the new judgment expressed by the evaluators. The thesis may not in any case be discussed before the conclusion of the final year of the three-year period of the Program.

6. The public discussion of the thesis shall take place before a commission appointed by a decree of the Chair of the administrative Department of the Program, upon delegation by the Faculty Committee. The commission shall be composed of three members, Italian or foreign, chosen from university professors specifically qualified in the subjects treated in the thesis. At least two members must belong to Italian or foreign universities not formally involved in the Doctorate Program and they must not be members of the Faculty Committee. The commission may be supplemented by no more than two experts belonging to public private institutes, Italian or foreign, of documented special competence in the subject matter of the thesis.
7. Upon termination of the discussion, the thesis, with a substantiated collegial judgment of the commission, shall be approved or rejected. The commission, by unanimous vote, shall have the option to propose the attribution of honors in the presence of results of special scientific significance.
8. The doctoral candidate shall be precluded from sustaining the final examination by disposition of the competent university officer, upon the proposal of the Faculty Committee when, without providing adequate justification, he or she does not respect the provisions of the present article for the presentation of the thesis to the Faculty Committee and to the evaluators or for the deposit of the thesis with the competent office.
9. The doctoral candidate, upon resolution by the Faculty Committee, shall be denied the possibility of attaining the research doctorate degree, when, without providing adequate justification, he or she fails to sustain the final examination on the date scheduled for the discussion.
10. Agreements for international interuniversity cooperation may provide for special procedures for the attainment of the degree.

#### **Art. 26. Conferral of the Degree**

1. The Doctor of Research degree is conferred by the Rector, subject to passage of the final examination. In the case of a doctorate program with more than one curriculum, the diploma shall bear the title of the curriculum within which the candidate has performed his or her training, preceded by the title of the Program.
2. Issuance of the certificate of attainment of the degree is subject to verification on the part of the Administration of the correct completion of the procedures indicated in paragraph 4 of Art. 25.

3. The University shall provide for the conservation and public consultation of the theses that have been positively evaluated for the conferral of the degree by way of their insertion in the open-access institutional archive of the University, in addition to the required deposit with the national libraries in Rome and Florence. Together with the theses, candidates must also hand in, in a format that allows for the replication of the results obtained: databases, software code, and any other product (for example, drawings, maps, etc.) elaborated by the candidate in the course of their research. Such deposit may be accompanied by a written authorization of their use on the part of doctoral candidates and university faculty, subject to citation of the source. Upon authorization by the Faculty Committee, parts of theses may be rendered unavailable, exclusively in relation to the use of data protected as trade secrets, in accordance with current law on the subject.

#### **Art. 27. Partnership and Consortium Programs**

1. For the purpose of achieving efficacious coordination of international level training and research activities, the University of Perugia may activate Doctorate Programs, subject to ministerial accreditation, in accordance with paragraph 3 of D.M. 45/2013, in partnership or in consortium with universities and public and private entities, Italian and foreign, possessing the requisites of elevated and recognized cultural and scientific qualification in accordance with international standards, as well as suitable personnel, structures and facilities.
2. Agreements, including those providing for the University's participation in already existing consortia or the constitution of new consortia, shall be approved by the Board of Directors by way of a resolution activating the Doctorate Programs. Such agreements must, in respect of the principle of reciprocity, provide for training itineraries, the effective sharing of training and research activities, the equitable distribution of burdens, procedures for the regulation of forms of financial support, internal evaluation procedures similar to those provided by the University for ascertainment of the quality of its training and research, procedures for the exchange and mobility of teaching faculty and doctoral candidates, and procedures for the issuance, according to the type of agreement, of joint doctorate degrees or of double or multiple degrees.
3. In the case of partnership or consortium doctorates, the composition of the Faculty Committees shall be established by the relative instituting agreement, which must in any case provide for the presence of a suitable number of faculty members from the University of Perugia.
4. In the case of doctorates in partnership with public research institutes as provided by letter a) of paragraph 2 of Art. 2 of D.M. 45/2013, those appointed to full membership on the Faculty Committee may include senior researchers and research directors or analogous roles of the partner institute, as well as recognized qualified experts in a measure not greater than one fourth of the

- total members belonging to the University of Perugia; those members in excess of this number shall not be counted for the purpose of reaching the minimum required number of Committee members as required by current law.
5. In the case of partnerships or consortia with universities or highly qualified public or private institutes, Italian or foreign, the administrative seat of the Doctorate Program shall be university issuing the academic degree.
  6. In adopting resolutions with regard to proposed partnerships and consortia, Department Councils or University Research Centers shall take into account the provisions of the University Policies and Procedures for the enhancement of scientific activity and the transfer of results and they shall provide specifically for:
    - a) commitment of the relative departmental structures to oversee the application of such agreements as well as the by-laws, policies and procedures;
    - b) commitment of the respective Departments to the management of the administrative activities necessary to the workings of the consortia, where the relative by-laws provide for the University's participation in such activities, as well as the availability of needed human and financial resources;
    - c) designation of the teaching faculty who will represent the University in the joint bodies established by the agreements for the coordination of activities conducted in collaboration with the partner institutes or the members institutes of the consortium.

#### **Art. 28. International Qualification of the Doctor of Research Degree**

1. The doctor of research degree awarded by the University of Perugia may involve the co-direction of the thesis, activated by a special agreement, drawn up in accordance with the predisposed form by the competent Administration, referred to the individual doctoral candidate. The agreement shall be proposed by a resolution of the Faculty Committee, with specific reference to a doctoral candidate enrolled in the first year of the Program as of the date of adoption of the above-mentioned resolution. The agreement shall then be submitted for approval by the Board of Directors, after consultation with the Academic Senate, for signature by the Rector.
2. Upon a request approved by the Faculty Committee in the act of admission of the thesis to public discussion, the University may issue a *Europaeus Doctor* certification where the following conditions are met:
  - a) the discussion of the final thesis must be conducted following the presentation of two positive judgments (outside examiners) prior to the evaluation procedure established by Art. 25, concerning the thesis on the part of professors from two foreign universities belonging to the European Union not including the university where the thesis is discussed or in which the Program has its administrative seat;

- b) at least one member of the exam commission must belong to an institution of a foreign member country of the European Union different from that where the thesis is discussed or in which the Program has its administrative seat;
- c) part of the thesis discussion must be held in one of the official languages of the European Union, it too different from the language of the country in which the thesis is discussed or in which the Program has its administrative seat;
- d) part of the research presented in the thesis must have been conducted during a stay of at least three months in a country of the European Union different from that in which the Program has its administrative seat.

### **Art. 29. International Doctorate Program**

1. The University of Perugia may institute international Doctorate Programs on the basis of agreements in collaboration with foreign universities, drawn up in accordance with the form agreement approved by the Academic Senate, in respect of the principles of reciprocity described in paragraph 2 of the above Art. 27.
2. The project for the institution of a new International Doctorate Program or for the Internationalization of an existing Doctorate Program shall be proposed by the Department Council(s), or by the Research Centers of the University, and must contain the following elements:
  - a. indication of the partner university;
  - b. training program with the analytic indication of the scientific subjects, and the provision of curricula, if any;
  - c. articulation of the teaching activities conducted in the interested seats, with an indication of the courses, seminars, and other activities;
  - d. indication of a Coordinator responsible for the organization of the Program for each of the universities and of the Faculty Committee, which must be composed of representatives of all the participating institutions;
  - e. procedures for the appointment of Committees for admission to the Program and, subject to the evaluation of outside referees belonging to universities other than those in the consortium, for the final thesis discussion for attainment of the degree, with the express provision that the members of the commissions be designated in equal measure by each university;
  - f. a financial plan which specifies the amount of the contribution for each seat, including funding on the part of each institution of scholarship grants in the number established by the agreement and in conformity with current law; expenses for the mobility of teaching faculty and candidates; any other costs or burdens associated with the operation of the Program. The payment methods shall be determined by the agreement;

- g. articulation among the various seats of training periods on the part of candidates enrolled in the Program.
- 3. Such projects shall be approved, subject to the acquisition of ministerial accreditation as provided by Art. 3 of D.M. 45/2013, by the Board of Directors on the favorable opinion of the Academic Senate and the Office of Evaluation.

**Art. 30. Admissions Process and Issuance of the Degree**

- 1. The admissions procedures for the Programs are governed by current policies and procedures of the participating institutions, in respect of the agreement instituting the International Doctorate. In the case of internationalization of already existing Doctorate Programs there shall be a preliminary ascertainment of the equivalence of the academic degrees required for admission to the Programs.
- 2. Upon termination of the discussion of the thesis a joint degree shall be issued, signed by the Rectors of both universities participating in the Doctorate, or a degree recognized by the contracting parties.
- 3. The doctoral thesis shall be written in English or in another language established by the agreement.

**Art. 31. Certification of *Doctor Europaeus***

- 1. Upon request by the doctoral candidate, the University may issue a certification of *Doctor Europaeus*, in addition to the national degree of the relative Program, where the following conditions are satisfied:
  - a. the discussion of the final thesis must be conducted following the presentation of two positive judgments (outside examiners) concerning the thesis on the part of professors from two foreign universities belonging to the European Union not including the university where the thesis is discussed;
  - b. at least one member of the exam commission must belong to an institution of a foreign member country of the European Union different from that where the thesis is discussed;
  - c. part of the thesis discussion must be held in one of the official languages of the European Union, it too different from the language of the country in which the thesis is discussed;
  - d. part of the research presented in the thesis must have been conducted during a stay of at least three months in a country of the European Union different from that of the doctoral candidate.
- 2. In the case in which the same conditions are agreed on with a non EU country, the doctoral candidate may request an *International Doctorate* certificate.

**Art. 32. Doctorate Programs in Collaboration with Enterprises, Industrial Doctorates, and Highly Qualified Apprenticeships**

1. The University may activate, subject to accreditation in accordance with Art. 3 of D.M. 45/2013, Doctorate Programs, in collaboration with enterprises carrying on activities of research and development, and Industrial Doctorate Programs. The relative agreements shall establish, among other things, the procedures for the conduct of research activities on the premises of the enterprise, as well as, with regard to the places occupied by employees of the enterprise, involved in highly qualified activities and admitted following passage of the selection process, the allotment of the employee's total time commitment and the duration of the Doctorate Program, in accordance with Art. 11 of D.M. 45/2013.
2. In accordance with Legislative Decree n. 167/2011, the University of Perugia may activate apprenticeship Doctorate Programs with outside institutions and enterprises.
3. Agreements concerning the Doctorate Programs named in the preceding paragraph, shall establish the modalities of the training itineraries, admissions, and final examinations, as well as the organizational aspects of teaching activities for the optimization of the goals of the Doctorate.
4. The amount of the apprenticeship contracts and the places activated, if provided for in the relative agreements referred to in the paragraphs of the present article, shall be considered equivalent to scholarship grants for the purpose of calculating the minimum number necessary for activation of the Program and of other equivalent forms of financial support for the purposes of accreditation.

### **Art. 33. Doctorate Schools**

1. In accordance with paragraph 6 of Art. 98 of the General University Policies and Procedures, two or more Department Councils, on proposal by the Doctorate Program Faculty Committees of which they are the administrative seats, may jointly request the institution of coordinating structures, named Doctorate Schools, which bring together two or more Programs characterized by cultural affinities, homogeneous methods and training itineraries, and shared multidisciplinary objectives.
2. It is the special task of such Schools to rationalize the organization or their training activities; coordinate and enhance the existing potentialities for research training and for the professions related to such training; contribute to the promotion of national and international cooperative agreements; foster access to public and private sources of funding, both national and international.
3. The proposal for the institution of a School shall be approved by the Board of Directors on the favorable opinion of the Academic Senate; a Doctorate Program may participate in only one School. The organization of the School shall be defined by a special internal set of Policies and Procedures approved by the Councils of the interested Departments, in conformity with the opinion of Faculty Committees of their Doctorate Programs.

4. Research Doctorate Programs may subscribe to or join interuniversity Doctorate Schools aimed at the development of specific, highly qualified training itineraries, where such itineraries are additive with respect to those already established by the University and are distinguished by greater breadth, specificity of research topics or quality of training.

#### **Art. 34. Transitional and Final Provisions**

1. The University's doctoral training cycles active at the time of the entry into effect of these Policies and Procedures, shall continue to be governed until their conclusion by the previous policies and procedures, as provided by D.M. n. 24 of 30 April 1999 and by the University Policies and Procedures for Doctoral Programs previously in effect.
2. Coordination and operation of the Programs referred to in paragraph 1 shall be conducted by their respective Faculty Committees in office on the date of the entry into effect of the present Policies and Procedures. On proposal of the aforesaid Faculty Committee, approved by the administrative Department Council of the Program, coordination and operation activities may be devolved to the Faculty Committee of one of the programs activated in accordance with the present Policies and Procedures.
3. Upon initial implementation of the present Policies and Procedures, the Research Doctorate Programs shall be activated for the academic year 2013/2014 in accordance with the provisions of paragraph 2 or Art. 9 of D.M. n.45/2013 and as specified in the guidelines issued by ministerial note n. 12053 of 22 May 2013.
4. The present Policies and Procedures shall be issued by rectoral decree, posted on the same day of issuance on the University's on-line bulletin board and shall enter into effect on the same date.